

## General Information

### LOCATION & DATES

Bellagio  
Tower Ballroom  
3600 S Las Vegas Blvd.  
Las Vegas, NV 89109

Monday, February 26 to Wednesday, February 28

### EXHIBITOR MOVE-IN

Sunday, February 25                      10:00 AM to 4:00 PM

NOTE: Overtime rates in effect all day Sunday.

### SHOW HOURS

Monday, February 26	9:00 AM to 5:00 PM
Tuesday, February 27	9:00 AM to 5:00 PM
Wednesday, February 28	9:00 AM to 4:00 PM

### EXHIBITOR MOVE-OUT

Wednesday, February 28              4:00 PM to 8:00 PM

NOTE: Overtime rates in effect after 4:30 PM.

Outside carriers must be checked in by **Wednesday, February 28 at 7:00 PM**. Please see the Move-Out Information sheet in this Manual for more details.

### STANDARD BOOTH EQUIPMENT

Each 10' x 10' booth includes drape, ID sign, wastebasket and one of the following equipment options:

8' High Draped **Backwall** – Color(s):              **White**  
3' High Draped **Siderails** – Color:                  **White**  
1 – Wastebasket  
1 – 7" x 44" **Identification Sign** with Company Name & Booth Number

#### **Option #1: Table and Chairs**

1 – 6' Draped Table – Color:                      **Black**  
2 – Side Chairs

#### **Option #2: Cocktail Table and Barstools**

1 – 40" Round Cocktail Table  
2 – Barstools

If exhibitor's have more than one 10'x10' booth, the same option must be selected for all booths. If package is not selected by Friday, January 26, option #1 selected as default. Additional items may be rented [here](#).

Aisle Carpet Color: **Multicolor**

## General Information (cont.)

### HARGROVE ADVANCE & ONLINE ORDER DEADLINES

#### **Friday, January 26, 2024 RENTAL BOOTH & ADVANCE ORDER DEADLINE**

Hargrove's advance prices apply to orders received with payment by the deadline date.

#### **Friday, February 2, 2024 RENTAL BOOTH ART SUBMISSION DEADLINE**

#### **Friday, February 9, 2024 CARPET & ONLINE ORDERING DEADLINE**

Orders after this date must be placed via phone or email and are subject to availability.

### NEED HELP? WE'RE HERE FOR YOU!



**HARGROVE EXHIBITOR SERVICES** // 301.306.4627 or [exhibitorservices@hargroveinc.com](mailto:exhibitorservices@hargroveinc.com)



**HARGROVE SHIPPING** // [Request a Quote](#) // 301.306.4620 or [shipping@hargroveinc.com](mailto:shipping@hargroveinc.com)

### ADVANCE SHIPPING

Advance shipping begins **Monday, January 22 at 9:00 AM** and ends **Wednesday, February 21 at 3:30 PM**.

Advance shipping address:

(Your Company Name & Booth Number)

JDUG 2024

c/o Hargrove

TForce Freight

4624 E Craig Rd.

Las Vegas, NV 89115

Advance Warehouse Receiving Hours: Monday – Friday **9:00 AM to 3:30 PM**

**NOTE: Because of moving items from our warehouse to the Bellagio on Sunday, there will be a 40% Overtime surcharge applied.**

### DIRECT SHIPPING

Direct shipping will begin on **Sunday, February 25 at 10:00 AM**.

Direct shipping address:

(Your Company Name & Booth Number)

JDUG 2024

c/o Hargrove

Bellagio

Tower Ballroom

3600 S Las Vegas Blvd.

Las Vegas, NV 89109

**NOTE: Direct shipments received before 8:00 AM or after 4:30 PM Monday thru Friday or any time Saturday or Sunday. will be assessed a 40% overtime surcharge.**